



## Request for Proposal (RFP)

### Cybersecurity Consultant

Fair Haven Community Health Clinic, Inc. (FHCHC), a Federally Qualified Health Center, is seeking proposals for a Cybersecurity Consultant.

The project is funded by Grant monies and therefore, may be subject to predetermined disbursement criteria. The successful firm will be expected to provide all equipment and supplies as described within this document through to project completion.

Proposals from women and minority owned businesses are encouraged.

#### Timeline of the RFP:

Timeline	
02/11/2020	Release of RFP Documents
02/25/2020	Proposals must be received by 02/25/2020 at 12:00PM Eastern Time in the Administrative Offices of Fair Haven Community Health Clinic, Inc. 374 Grand Avenue, Fair Haven, CT 06513. Attention: Frankie Santiago (f.santiago@fhchc.org) Proposals may be either in hard copy or electronic.
03/02/2020	Award Contract

#### Deliverables:

1. Cyber Security Policy Creation
2. Do an internal and external audit (penetration testing)
3. Do a quarterly assessment of our security measures
4. Provide us with information to close any security gaps found during testing
5. Provide semiannual training for staff
6. Assist us with our onboarding training materials
7. Keep us up to date on latest trends and how to protect against new viruses and malware
8. Proposed Fees must include all costs for the project.
9. Proposals must be valid for sixty (60) days.

#### RFP General Terms

1. Acceptance of Proposal: Fair Haven Community Health Clinic, Inc. reserves the right to reject any and all proposals and to waive informalities, if, at its discretion, the interests of Fair Haven Community Health Clinic, Inc. will be best served thereby.
2. Fair Haven Community Health Clinic, Inc. reserves the right to accept other than the lowest cost proposal, and to negotiate the specified dollar amount, or any portion of that amount.

Fair Haven Community Health Clinic, Inc. reserves the right to negotiate contract changes following the award.

3. If there is any conflict between these documents and the proposal, these documents shall control.
4. Fair Haven Community Health Clinic, Inc. reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date.
5. No proposer shall have a right to make a claim against Fair Haven Community Health Clinic, Inc. in the event FHCHC accepts a proposal or does not accept any proposals.
6. Nondiscrimination: Vendor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, sex, national origin, sexual preference, disability, age, marital status, or status with regard to public assistance or as veteran.
7. Debarment and Suspension: The Contractor warrants and represents that neither it nor its principals, employees or agents who would perform services under this RFP are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any Federal or State department or agency.