

Request for Proposal (RFP) Dental Office HVAC Upgrade

RFP DESCRIPTION

Fair Haven Community Health Clinic, Inc. (FHCHC), a Federally Qualified Health Center, is seeking proposals to complete an HVAC upgrade to their dental operatory located at 50 Grand Avenue, New Haven, CT. Please see attached drawings and specifications. These documents describe the changes to be undertaken to address the Centers for Disease Control and Prevention (CDC) recommendations for dental offices, taking into account the existing equipment and its upgrading as well as new equipment.

The project is funded by Grant monies and therefore, may be subject to predetermined disbursement criteria. The successful firm will be expected to provide all services as described within this document through to project completion.

Proposals from women and minority owned businesses are encouraged.

Timeline of the RFP:

Timeline	
June 28, 2021	Release of RFP Documents
July 6 - July 12, 2021	Site Inspection, 50 Grand Avenue, New Haven CT. Bidders can make appointment to tour the site. Contact Janine Davey, Director of Facilities, cell: 781.760.6203 or email: j.davey@fhchc.org
July 14, 2021	Deadline for Request for additional information.
July 20, 2021	Final Responses to Request for Information issued.
July 30, 2021	Proposals must be received by 12:00PM Eastern Time in the Administrative Offices of Fair Haven Community Health Clinic, Inc. 374 Grand Avenue, Fair Haven, CT 06513 Attention: Nestor Quinones, Procurement Specialist. Office: 203.777.7411, ext. 5255 Or email Nestor Quinones: n.quinones@fhchc.org Proposals may be either in hard copy or electronic.
August 30, 2021	Anticipated Award of Contract

Scope of Work:

Remove the existing air handling unit and condensing unit. Furnish and install a new air handling unit

and condensing unit. Furnish and install an electronic air cleaner/UV light into the system. Modify the ductwork in the mechanical room to accommodate the new equipment, and furnish and install returns in the dental operatories.

The work to be done under this division of the specifications include the furnishings of all equipment, supplies, labor, supervision, and all materials not specifically mentioned, ready for use, heating, ventilation, air-conditioning and fire protection equipment and associated items. It is the intention of the specifications and drawings to call for finished work, tested and ready for operation.

It is the intent that all mechanical specifications, where specifically mentioned here or not, shall be furnished. All work and materials necessary to fulfill this intent shall be supplied under the mechanical specifications without additional costs to the owner.

Deliverables:

1. All materials, labor and associated costs required to undertake and complete the project must be included in proposals, i.e. Demolition, Duct Work, Electrical, Trades & Equipment and any possible finish work.
2. A project schedule, including start date, installation schedule and anticipated number of days for the actual installation to be completed. Note that the Dental Department is in operation at this time and would intend to stay open to the maximum extent possible during the term of the project.
3. The selected contractor must show evidence of adequate insurance of the types the Owner requires.
4. Note that FHCHC is a not-for-profit entity not subject to State sales tax.
5. Bids should include related electrical, fire suppression and any and all other trades, as well as the management of those trades, required to provide a complete project.
6. Responsible for demo and removal of all replaced equipment.
7. Evening and weekend work may be required.
8. Work involves replacing the existing five (5) ton condenser and air handler in the mechanical room and installing the UV air cleaner.
9. Return any disturbed finishes to current conditions, e.g. paint, plaster, drywall, etc.
10. Secure required permits.
11. Work to be completed by December 31, 2021.

Firm Requirements:

1. The proposal must include a timeline for starting and completing the project if required in the deliverables.
2. Proposed Fees must include all costs for the project broken out into reasonable categories, e.g. demolition, electrical, duct work, major equipment, engineering fees, permits, etc.
3. Proposals must be valid for ninety (90) days.
4. The Firm is responsible for conducting necessary research, visiting the site and becoming familiar with the organization as necessary to provide an accurate bid. Contact person at the

Clinic to facilitate your access during bidding and installation is Janine Davey (781.760.6203), j.davey@fhchc.org

5. The selected firm will be required to enter into a contract with Fair Haven Community Health Clinic, Inc. Additional contract conditions may be required, depending upon the nature and extent of the services to be provided. Fair Haven Community Health Clinic, Inc. reserves the right to negotiate a change or modification to any of the proposed contractual conditions.

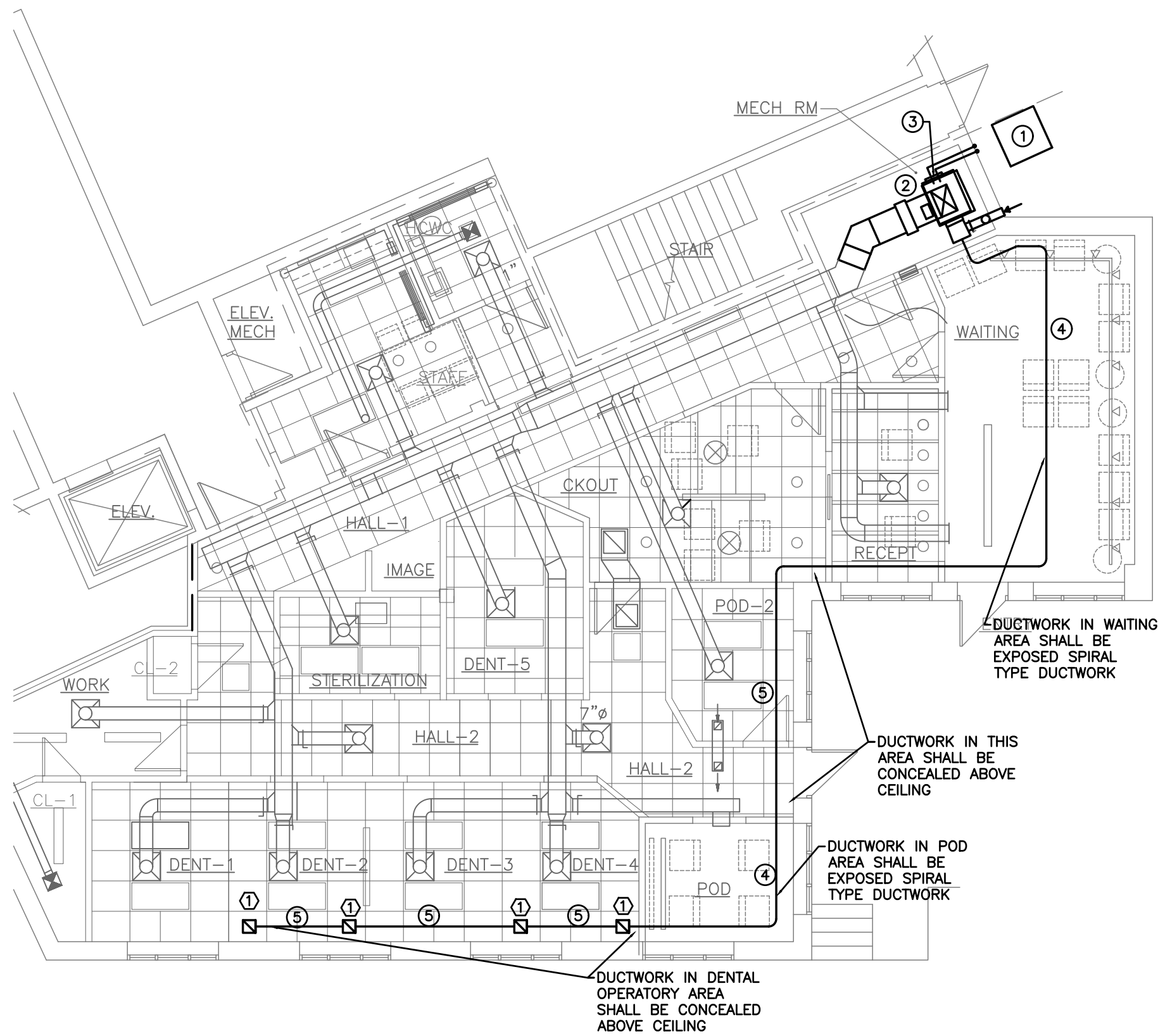
RFP General Terms

1. Acceptance of Proposal: Fair Haven Community Health Clinic, Inc. reserves the right to reject any and all proposals and to waive informalities, if, at its discretion, the interests of Fair Haven Community Health Clinic, Inc. will be best served thereby.
2. Fair Haven Community Health Clinic, Inc. reserves the right to accept other than the lowest cost proposal, and to negotiate the specified dollar amount, or any portion of that amount. Fair Haven Community Health Clinic, Inc. reserves the right to negotiate contract changes following the award.
3. If there is any conflict between these documents and the proposal, these documents shall control.
4. Fair Haven Community Health Clinic, Inc. reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date.
5. No proposer shall have a right to make a claim against Fair Haven Community Health Clinic, Inc. in the event FHCHC accepts a proposal or does not accept any proposals.
6. Nondiscrimination: Vendor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, sex, national origin, sexual preference, disability, age, marital status, or status with regard to public assistance or as veteran.
7. Debarment and Suspension: The Contractor warrants and represents that neither it nor its principals, employees or agents who would perform services under this RFP are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any Federal or State department or agency.

For questions or additional information or questions on this RFP, please contact:

Nestor Quinones
Procurement Specialist
Fair Haven Community Health Care
374 Grand Avenue
New Haven, CT 06513
Email: n.quinones@fhchc.org
P 203.777.7411, ext. 5255 F 203.777.8506

**FOR REVIEW ONLY
NOT FOR CONSTRUCTION**



GENERAL NOTES:

A. DRAWINGS ARE DIAGRAMMATIC ONLY. EXACT LOCATIONS OF ALL EQUIPMENT MUST FINAL ARCHITECTURAL DETAILED DRAWINGS AND FIELD VERIFICATION.

LEGEND

- ① REMOVE AND REPLACE CONDENSING UNIT
- ② REMOVE AND REPLACE AIR HANDLING UNIT ALONG WITH ALL REQUIRED SUPPLY AND RETURN DUCTWORK MODIFICATIONS, CONTROLS, ELECTRICAL WIRING, RIGGING INTO PLACE, ETC.
- ③ PROVIDE NEW AIR PURIFICATION UNIT FOR THIS SYSTEM. SEE DETAIL ON DRAWING M-2
- ④ RETURN DUCTWORK IN THIS AREA SHALL BE EXPOSED (NO DUCT INSULATION)
- ⑤ RETURN DUCTWORK IN THIS AREA SHALL BE CONCEALED. DUCT SHALL BE INSULATED WITH DUCT-WRAP WITH FSK BACKING. R-VALUE - R8. PLEASE NOTE: IT IS THE INTENT TO INSTALL DUCTWORK ABOVE EXISTING SUSPENDED CEILING, LEAVING THE CEILING UNDISTURBED AS MUCH AS POSSIBLE. ANY REMOVED OR DAMAGED CEILING WILL BE REPAIRED TO THE SATISFACTION OF THE OWNER.

LOWER LEVEL FLOOR PLAN - HVAC SCHEMATIC DESIGN

SCALE: 1/8" = 1'-0"



909 WHALLEY AVE
PO BOX 3147
NEW HAVEN CT 06515
203.562.7346
epsteindesign.net

GENERAL DRAFTING & DESIGN

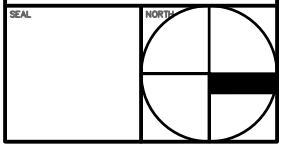
Mechanical/Electrical Engineers
140 Washington Ave #11
North Haven CT 06473
203.239.6818

50

GRAND AVENUE
NEW HAVEN CT

**FAIR HAVEN
COMMUNITY HEALTH CENTER
DENTAL FACILITY**

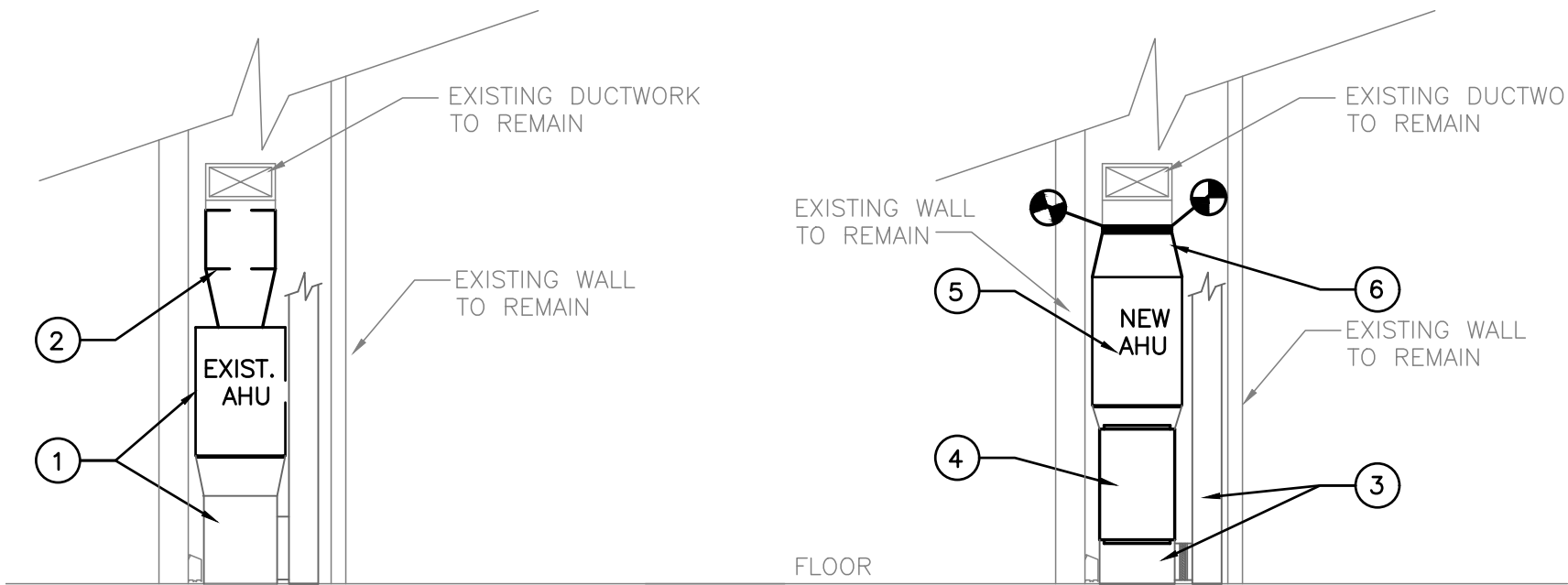
DRAWING TITLE
LOWER LEVEL FLOOR PLAN - HVAC - SCHEMATIC



REVISIONS
PROJECT NUMBER
20539
SCALE
1/8" = 1'-0"
DATE
3.30.21
SHEET NUMBER

M-1

**FOR REVIEW ONLY
NOT FOR CONSTRUCTION**



**AIR HANDLING UNIT
REPLACEMENT
DETAIL**
SCALE: N.T.S

- LEGEND-DETAIL – HVAC**
- ① REMOVE EXISTING AIR HANDLING UNIT (AHU) AND ASSOCIATED SUPPLY AND RETURN DUCTWORK., REFRIGERATION LINES. REUSE EXISTING ELECTRICAL.
 - ② REMOVE AND MODIFY SUPPLY DUCTWORK AS REQUIRED IN MECHANICAL SPACE.
 - ③ FURNISH AND INSTALL A CUSTOM FABRICATED SHEET-METAL RETURN PLENUM. THIS PLENUM SHALL BE REINFORCED WITH CHANNEL IRON TO SUPPORT THE NEW EQUIPMENT AND NEW AHU.
 - ④ FURNISH AND INSTALL DYNAMIC AIR SOLUTIONS AIR PURIFICATION SYSTEM MODEL 2400. THIS SYSTEM SHALL BE COMPLETE WITH ELECTRONIC AIR CLEANERS AND UV LIGHT. THE CONTRACTOR SHALL PROVIDE ALL ITEMS NECESSARY TO PROVIDE A COMPLETE RUNNING SYSTEM. THIS INCLUDES SHEET-METAL, ELECTRICAL WIRING, HANGING ACCESSORIES, ETC.
 - ⑤ PROVIDE NEW AIR HANDLING UNIT ALONG WITH ALL ACCESSORIES, WIRING, SHEET-METAL DUCTWORK, CONTROLS, ETC.
 - ⑥ MODIFY SUPPLY DUCTWORK AS REQUIRED TO CONNECT NEW AIR HANDLING UNIT TO EXISTING DUCT DISTRIBUTION SYSTEM.

PLEASE NOTE: ALL NEW DUCTWORK SHALL BE SEALED AND EXTERNALLY INSULATED WITH DUCT WRAP WITH A MINIMUM R VALUE OF R8. ALL DUCTWORK SHALL BE FIELD MEASURED BEFORE FABRICATION.

DIFFUSER/REGISTER/GRILLE SCHEDULE						
SYMBOL	MAKE	MODEL	TYPE	FACE SIZE/MODULE SIZE	NECK SIZE	OPTIONS
①	TITUS	350RL	RETURN GRILLE	13.75" x 13.75"	12" x 12"	BORDER TYPE 1



909 WHALLEY AVE
PO BOX 3147
NEW HAVEN CT 06515
203.562.7346
epsteindesign.net

**GENERAL
DRAFTING
& DESIGN**

Mechanical/Electrical Engineers
140 Washington Ave #11
North Haven CT 06473
203.239.6818

50

GRAND AVENUE
NEW HAVEN CT

**FAIR
HAVEN**

COMMUNITY
HEALTH CENTER
DENTAL FACILITY

SCHEDULES DETAILS	
SEAL	NORTH
REVISIONS	PROJECT NUMBER 20539
SCALE NONE	
DATE 3.30.21	
SHEET NUMBER M-2	